



Awards Ceremony 2023

Checklist and Guidelines

Nominee Eligibility:

- The nominee must be employed part-time or full-time, and working at Peamount Healthcare for at least six months on or before the closing date for nomination.
- Volunteers are not eligible for this award.
- Nominees can be any grade/level of staff.
- Nominees must not have any performance/disciplinary issues within the past year.
- A team is comprised of three or more team members, including the Team Leader and can be cross functional or work unit based. If nominating a team, one person on the team must be designated as Team Leader.

Nominator:

- There may only be one nominator per application. Nominators may, in respect to team nominations, be listed as nominees, team leaders or team members on the same application.

Applications:

- Nominators must submit all completed and endorsed applications via the online nomination form <https://healthawards.ie/peamount-healthcare/> by 6pm on 12th October 2023
- Hand written applications will not be accepted, applications must only be submitted typed in Microsoft Word or PDF.
- Late/incomplete applications will not be accepted.
- Up to 3 pages of supplementary documentation may be submitted with each application. Such documents must be submitted in Microsoft Word or PDF format.
- Nominee and nominator information must be completed.
- Applications must be submitted in the correct format (Microsoft Word or PDF) on or before the closing date.
- If there are any queries in relation to applications, please email ynolan@peamount.ie

Awards Process:

- Investnet (the event organisers) will acknowledge all applications.
- Investnet will coordinate and log applications and present to the Judging Panel for evaluation.
- The Judging Panel will shortlist three applications for each category and make the decisions on the overall winners.
- All shortlisted applications from each category will be invited to the Gala Award Ceremony.